

# Little Silver Schools Little Silver, NJ

## STAFF EXTRA PAY CLAIM (Not for regular substitutes already in Aesop)

NAME \_\_\_\_\_

PAYROLL \_\_\_\_\_,20

DATE	Explanation	Number Days/Hours	Rate per Day/Hour	Total
<b>TOTAL</b>				

GAAP Number (BOE Use Only) \_\_\_\_\_

Employee's Signature \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

- Home instruction
- Stipends
- Class Coverage
- Hourly T/S
- Custodian OT
- Curriculum Writing
- Noon Hr. Aides
- Workshops
- Meetings/PD days
- All in house work