

Point Road School



Student Code of Conduct

2017 - 2018

Point Road School
357 Little Silver Point Road
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www.littlesilverschools.org

By becoming knowledgeable of the guidelines outlined in this document,
you will ensure a safe and successful
2017-2018 school year!

Little Silver Mission Statement

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

Point Road School Vision Statement

To provide an environment that will encourage students to become lifelong participants in the acquisition of knowledge.



Point Road School Mission

The mission of Point Road School is to educate children and foster life-long learning by recognizing individual needs, developing academic, physical, social and emotional well being, and promoting artistic expression.

Point Road Beliefs

- We believe that each child has individual needs.
- We believe that effective instruction is engaging.
- We believe that a good school is physically and emotionally safe.
- We believe that good teachers develop a child's life-long love of learning.
- We believe that each child shares the responsibility for his/her own learning.
- We believe that everyone in our school is a learner and a teacher.

Our School Rules

To be respectful, responsible and ready to learn.

Point Road Elementary School Code of Conduct

We believe that children learn best and thrive socially when they are in a caring and safe environment. We believe that behavior expectations should be clearly taught and understood and that we are all responsible for our actions and words. We also believe that each student has an important role in contributing to a healthy school culture.

Rights and Responsibilities

All Point Road citizens are expected to follow the Code of Conduct, which will be posted in every classroom and in hallways throughout the school.



My Rights

I have a right to learn in my school.

I have a right to hear and be heard.

I have a right to be respected in my school.

I have a right to be safe in my school.

I have a right to privacy and to my own personal space.

We believe that the purpose of any disciplinary procedure is to help students learn respectful and kind behavior in order for them to develop into responsible citizens. The consequences of a student's action(s) should help them practice the expectations outlined in the Code of Conduct and help them to improve their behavior.

My Responsibilities

It is my responsibility to help establish and maintain a positive learning environment where all students in my classroom can achieve success with their learning and are able to take risks with their learning in a safe environment.

It is my responsibility to speak in a respectful manner and tone, and to show respect by not interrupting or making unkind comments when others are speaking.

It is my responsibility to treat all students in my class with respect and dignity regardless of their sex, color, race, religion, family status, or mental capabilities and to receive the same level of respect and caring from others in my class.

It is my responsibility to treat others in a kind and caring manner that doesn't involve threatening anyone with physical, emotional or social injury. It is my responsibility to not publish, display any signs, symbols or emblems which would offend or discriminate against others.

It is my responsibility to respect the personal property of others and to accept their right to privacy and their belongings.

Specific Expectations for Responsible Student Behavior

Riding Your Bike



Responsible Behavior

- Wear a helmet with a tightly fitted strap that is fastened
- Stop at intersections and traffic lights to look and listen for cars
- Ride in same direction as cars
- Review bike route with parents
- Walk my bike when crossing the street
- Walk my bike or scooter on school property, including the sidewalk between St. John's and the teachers' parking lot.
- Park bike in rack and lock

Riding the Bus to and From School



Responsible Behavior

- Obey the bus driver, aide and safety patrol at all times
 - Stay seated on the bus, with the seat belt fastened
 - Talk in a quiet voice, no shouting
 - Be friendly and courteous
 - Stay seated and against walls in the hallway while waiting for the bus inside school
 - Tell the aide or bus driver if someone on the bus is not following the rules
- *Inappropriate behavior on the bus could result in your removal from the bus!**

Morning Responsibilities



Responsible Behavior

- Arrive between 7:45 a.m. and 8:05 a.m.
- Walk to your class area and be seated
- Sit in the hallway outside of your classroom
- Read a book, talk quietly with a friend, stay seated (NO ELECTRONICS)
- Ask permission to go to bathroom/get a drink
- Only enter a classroom when a teacher is present
- Enter classrooms in a quiet and orderly fashion
- Show respect during Pledge of Allegiance (stand, no talking, remove hats, etc.)

Academic Responsibilities

WRONG
is **WRONG**,
even if *everyone*
is doing it.

RIGHT
is **RIGHT**,
even if *no one*
is doing it.

Cheating and plagiarism are examples of academic dishonesty and students who engage in these behaviors will be disciplined. It is important to understand that behaviors such as these jeopardize students' opportunity to become competent learners.

Hallway Responsibilities



Responsible Behavior

- Walk on right hand side
- Single file (one behind the other)
- No talking
- Hands to yourself

Bathroom Responsibilities



Responsible Behavior

- Use bathroom for bathroom purposes only!
- Keep water in sink
- Push button 1 time for soap and pull only once for paper towels
- Place garbage in trash cans, if trash falls pick it up and put in the trash can
- Spend just the time you need

What do I do if I do not feel well?



Responsible Behavior

- **Ask your teacher to go to the nurse if you:**
 - Have a bad stomachache
 - Have a cut and bleeding doesn't stop
 - Need a change of clothes
 - Need to take medicine
 - You have poison ivy or any other major itch
 - Are upset or crying about something that happened in school or at home

- Have a nosebleed
- Lost a tooth
- Go to the main office for **emergencies only** between the hours of 9:00-10:00 and 1:00-2:00 because Mrs. Saul is not in her office during those times.

Lunchroom Responsibilities



Responsible Behavior

- Sit properly at the table, as if you were eating at home and stay in your seat
- Be kind to classmates
- Use good manners and kind words
- Raise your hand if you need something
- Be quiet as soon as the quiet sign is raised or an adult is at the microphone
- Talk quietly
- Walk to and from the cafeteria
- Only have food at table, no games or toys
- Recycle using appropriate trash cans
- Clean up your own area, including anything that you drop on the floor.



Playground Responsibilities

Responsible Behavior

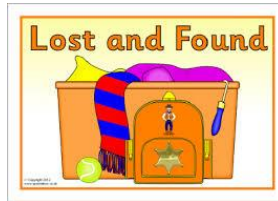
- Include everyone in play, take turns
- Line up quietly when whistle blows
- Report accidents or problems to the teacher in charge



Emergency Drills Responsibilities

We will be having emergency drills during the school year. These drills are designed to assure your safety should an emergency arise. We will be having fire drills, weather drills, lock down drills and evacuation drills. Students will practice these with the teacher before we do an actual drill.

- Listen to all directions from the office and/or your teacher
- Move quickly and silently
- No talking during the drill or on the return to your classroom
- If you have any questions after the drill, please ask your teacher



Lost and Found Responsibilities

Students are encouraged to leave personal belongings that would be difficult or expensive to replace at home. Label your belonging such as coats, lunch boxes, backpacks, etc. However, if something gets lost, it is the student's responsibility to look for the items in the Lost and Found which is located in the foyer of Point Road School. Small items are in a basket in the main office. Long term Lost and Found items will be on display outside the cafeteria; please check these areas, too. At the end of the school year, items that have not been claimed will be donated to a local charity.



Outdoor Courtyard Classroom Responsibilities

Responsible Behavior

- Take turns playing chess or with the other instructional activities
- Include everyone, take turns
- Walk
- Report anything that looks damaged or broken to your teacher



After School Responsibilities

Responsible Behavior

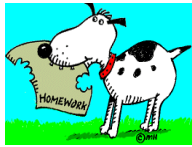
- If need to find out how I am getting home, I can ask my teacher to call from the classroom phone
- I can go to the office and have the secretary call home
- If I do not see my parent/babysitter at our after school meeting place, I will return, immediately to the school office and call home.



After School Activity Responsibilities

Responsible Behavior

- School rules and expectations need to be followed in ALL after school activities
- Report to the activity or club immediately after school
- Ask the person in charge if you need something, like having to go to the bathroom
- Always know what the plan is for after school; who is picking you up, what room are you going to, etc.



Homework Responsibilities

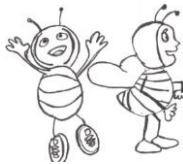
Responsible Behavior

- I will try to do my best work.
- It is my homework, so I need to do the work.
- Bring my homework back to school on time.
- If I have a problem and a grown-up helps me, have them add a note telling they helped.
- Put my homework in my folder and everything in my backpack before I go to bed (so the dog doesn't eat it).
- Read nightly or share reading with your parent.



At Point Road Elementary School, people respect each other and themselves by being safe, trustworthy, responsible, caring, and cooperative. All students are trained to use the **De-Bugging** strategy to deal with interpersonal conflict:

Step 1. Ignore



Step 2. Move away



Step 3. Talk Friendly



Step 4. Talk firmly



Step 5. Get adult help



Consequences for Unacceptable/Unexpected Behavior

- We believe that behavior is complex, and our approach is personalized.
- Our commitment to collaboration extends to behavior support and parents will be contacted, when necessary, to be involved in solution driven problem solving.
- Our first response with a child is always to teach and support. We do this proactively and responsively. There are times; however, where more direct consequences are appropriate. In an elementary school context, consequences are 'logical' and happen as a result of the behavior or the time necessary to resolve the situation.

Take a Break - basically a time out to regain self-control!

You Break It -You Fix It -Children take some responsibility for fixing, as best they can, any problem or mess they have created.

Loss of a privilege- students lose a portion or full amount of an activity or free time

Acceptable/Expected and Unacceptable/Unexpected Behavior

Acceptable behavior is that behavior which contributes to a positive school community.

Unacceptable behavior negatively impacts the safety and/or learning of self or others.

Tier 1: Primary Level (Support for all)

This refers to the school-wide expectations that are defined and taught to all school staff in each of the settings within the school. **To be respectful, responsible and ready to learn.**

Tier 2: Secondary Level (Support for some)

Interventions to support students not responding to Tier 1.

Tier 3: Tertiary Level (Support for few)

Specialized or individualized skill building practice due to exhibited habits of problem behavior. The goal at this level is to diminish problematic behavior.

Types of Logical Consequences



Take a Break - basically a time out to regain self-control!

You Break It - You Fix It

Children take some responsibility for fixing as best they can, any problem or mess they have created.

Some examples:

- One child accidentally knocks into another on the playground. She stops, apologizes and offers to help the other child get up.
- A student knocks over a tray of food carried by another student. He helps clean it up and perhaps offers to go back and get new food.
- A child hurts the feelings of another. She participates in "an apology of action" by writing a note, including the hurt child in a friendly activity.
- A student is part of a conflict. The students involved participate in a conflict resolution process.
- A student wastes class time talking to a friend, looking out the window, trying to avoid the task. He makes up the time at another point during the day.